



## DEPOSIT INSTRUCTIONS

### 1. Wire Transfer (**Preferred Method**)

Name of Bank: Royal Bank of Canada  
Address: 3300 Hwy 7, Suite #100, Concord, Ontario L4K 4M3

**Institution # 003      Transit#: 04258      Account# 1000546**

Swift Code #: ROYCCAT2      Beneficiary: RE/MAX PREMIER INC., Brokerage

**If wiring US money use intermediary bank below:**

U.S. Correspondent Bank: JP Morgan Chase Bank, New York  
Swift code #: CHASUS33      Routing Number 021000021

Please add \$17.00 to the deposit to cover receiving bank service charge. It is buyer's responsibility to confirm additional fees. Funds can only be wired to our Trust Account on accepted offers. **Please reference the property when sending wire.** Please send transfer notice by email to [dealprocessing@remax-premier.ca](mailto:dealprocessing@remax-premier.ca) or by fax to 905-326-2765.

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### 2. Interac e-TRANSFERS

For Interac e-Transfers please send funds to [etransfers@remax-premier.ca](mailto:etransfers@remax-premier.ca)

- Do not use a password, funds are auto-deposited
- You must reference the property address & unit no. when sending e-transfer
- Once deposit is confirmed and funds are in our account, a receipt will be issued to your agent.
- NOTE: Your bank may have a limit on the amount you can transfer. Contact your bank if higher limit is needed.
- E-Transfers can only be accepted as a single payment. If your bank's e-transfer limit does not cover the full deposit, use an alternate method (such as wire transfer)

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**UNCERTIFIED CHEQUES PLEASE ALLOW 30 DAYS AFTER DEPOSIT TO CLEAR**  
**BANK DRAFT /CERTIFIED CHEQUES PLEASE ALLOW 15 DAYS AFTER DEPOSIT TO CLEAR**

### 2. Direct Deposit (at any Royal Bank of Canada)

Name of Bank: Royal Bank of Canada  
**Institution # 003      Transit#: 04258      Account# 1000546**

Obtain copy of stamped deposit slip from the teller as well as a copy of the original cheque

Then forward copy to your Realtor or to [dealprocessing@remax-premier.ca](mailto:dealprocessing@remax-premier.ca)

Payments received after 4:00pm will be received the following day; once deposit is confirmed and in our account, a receipt will be issued to your agent. **You must reference the address of the property.**

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### 3. Drop Off Cheque (at any of our 4 locations below)

Cheque must be payable to RE/MAX PREMIER INC., Brokerage and must be a draft or certified cheque

Jane Office (Head Office):	9100 Jane Street, Bldg. L, #77, Vaughan, ON, L4K 0A4	Tel: 416-987-8000
Toronto Office:	1885 Wilson Avenue, Toronto, ON, M9M 1A2	Tel: 416-743-2000
Woodbridge Office:	154 Woodbridge Avenue, Woodbridge, ON, L4L 2S7	Tel: 416-987-8000
Vaughan Office:	8551 Weston Rd, Unit#4, Vaughan, ON L4L 9R4	Tel: 416-743-5000

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Office Hours: Mon-Fri 9:00am-9:00pm (Weston Rd Office 9:00am - 8:00pm) Sat 9:00am-5:00pm (Weston Rd Office 10:00am - 5:00pm)  
Sunday 10:00am - 3:00pm (Jane office only)